



STAFF ADVISORY COUNCIL

MINUTES

Tuesday, October 7, 2014

Business Meeting 3:00–3:55 pm; Presentation 4:00-5:00pm

LOCATION: Jim Click Hall of Champions

I. Call to order – Executive Vice President – 3:08PM

II. Roll Call - Attendance Sheet

III. Approval of Previous Meeting Minutes – Sheri (1 minutes)

Motion to approve: APPROVED

IV. Treasurer's Report – Gloria (5 minutes)

Motion to approve: APPROVED

V. Liaison Updates – (1 minutes: 10 minutes total)

1. Appointed Professional Advisory Council (APAC) – Julia Rudnick/Richard Salazar (as SAC Liaison)
We've been invited to meet monthly with APAC. APAC is assertive and taking action with appointed titles/description changes and with professional development. Their last speaker was President Hart.

2. Human Resources – Loretta Pedraza

Life and Work Connections are offering flu shots clinic for the season. Sites and consent form are on their website, http://lifework.arizona.edu/wsw/flu_shot_home.

Open Enrollment starts on October 27th thru November 21st. Everyone will need to enroll or renew current selections. There are no rate changes for the upcoming year. Benefits Expos on November 5th and 6th at the Sheraton Hotel and Suites (5151 E Grant Rd).

3. UA Retiree Association – Representative

We've ask if a representative from the Retiree Association can come to our meetings. They are willing to work with Council to provide information to all staff.

4. Commission on the Status of Women (CSW) – Charlotte Honeycutt

Added a new workgroup – Faculty Workgroup. We need to add CSW workgroup on our communications. Networking and Outreach group will have events for professional networking. The first networking event for CSW will be held in late October.

5. Faculty Senate – Richard Salazar/Gloria Klinicki

Online Education was discussed on how to support it and what changes are needed for the future. In line with the ABOR initiative, all units are encouraged to create more fully online degree programs. Faculty Senate discussed increases for faculty and staff, nothing in the process by ABOR. Faculty Senate meetings have been moved to Old Main.

VI. Committee Reports: (1 minutes per committee: 10 minutes total)

1. Emily Krauz Staff Endowment Fund – Executive Board

It was decided last meeting to have the EB to manage the award. We've received one application since the last meeting. The Executive Board will review the process and create some guidelines regarding Staff Development and what it means.

2. Tri-University – SAC attendees (Christina Rocha, Asya Roberts and Sherry Jameson)

Please see the minutes attached from the Tri-University Meeting. Some of the items to that were focused on at Tri-University may or may not be of concern to our staff community. There is a need for a survey to be sent to all staff to ensure we are representing staff concerns at the Tri-University meetings.

3. Crossroads Conference – Allyson McAdams

The conference will be held at the Omni Resort and Spa and a save the date will be soon announced. Also the morning and afternoon keynote speakers have been confirmed for the conference. If there are any ideas for breakouts or closing keynote speaker, please contact Allyson McAdams.

4. Reclassification Committee – Charlotte Honeycutt

Committee has gathered some information, but will need data from staff. Further discussions will be on creating survey questions and sending a survey to all staff.

VII. New Business: (10 minutes)

1. Campus Recreation (CR)

- a. Discussion of ideas for initiatives to encourage use of facilities with competitive *monthly* pricing for all University personnel.

The Council is willing to meet with Campus Health and talk about some of the issues staff are having with use of the recreation facilities and pricing. Research data will be needed for competitive pricing points to start discussions.

VIII. Wrap-up – President (4 minutes)

- IX. PRESENTATION:** Dr. Celestino Fernandez (Professor, School of Sociology) will be presenting research on “Pursuing and Finding Happiness.”

X. Adjournment

NEXT MEETING - Tuesday, November 4th in Education (EDUC) 211

Do you struggle getting your point across to your audience? Have you submitted resumes and not gotten a call for an interview? Have emails been misinterpreted? Whether it be business communications, emails, or resumes, it is important to know how to say what you want to say so others will pay attention. We will look at top principles and techniques for more effective business writing. We will discuss email writing tips and look at a few resumes and cover letters to learn what works and what doesn't. Attend our next professional development presentation ***“Getting Your Point Across In Your Writing”*** by Loretta Pedraza.