



# STAFF ADVISORY COUNCIL

## MINUTES

Tuesday, September 9, 2014  
Business Meeting 3:00 pm; Presentation 4:00 pm  
Vine Building 102 - 1125 N. Vine  
**FREE** Parking

- I. **Call to order – Executive Vice President: (1 minute)**
- II. **Roll Call - Attendance Sheet (2 minutes)**
  - a. Two New Council Members - WELCOME!
    - i. Sherry Jameson and Diane Jensen
- III. **Approval of Minutes – Executive Vice President: (2 minutes)**
  - a. July 18<sup>th</sup> Retreat – Motion to approve: **APPROVED**
  - b. August 5<sup>th</sup> General Meeting – Changed word to ‘concurrent’ under Parental Leave Policy.  
Motion to approve: **APPROVED**
- IV. **Treasurer’s Report: (5 minutes)**
  - a. Budget balance - \$11,739
  - b. Carry forward – \$15,723
  - c. Expenses – \$1,268.89, Balance: \$14,454.11 - Motion to approve: **APPROVED**
- V. **General Business - Executive Vice President: (15 minutes)**
  - a. Nominations and Council vote for Administrative Vice President Office
    - i. Kerryann Gillooly, Dawn Bell, and Christina Rocha
    - ii. Nine members present + 3 votes by proxy.
    - iii. Christina Rocha voted new Administrative Vice President.
  - b. Tri-University Meeting on September 29<sup>th</sup>
    - i. Agenda items for the meeting are needed.
      1. Does funding vary within the staff Councils for Tri-Universities?
    - ii. The purpose of the Tri-University Meeting is an opportunity for all staff to be united and help each other in their efforts to improve staff morale and effect staff policy for Tri-University area.
- VI. **University Committees: (10 minutes)**
  - a. Human Resources – Loretta Pedraza
    - i. Benefits Open Enrollment in October 2014.
      1. This is a positive enrollment period meaning everyone will need to enroll in benefits. There will be schedule for information session on benefits held in various areas on campus. A schedule will be sent. Is there an increase of the cost of benefits?
    - ii. UAccess Learning will go live this month. Training is scheduled for September 9<sup>th</sup> for business office employees and additional training on September 22<sup>nd</sup> to the full campus.

- b. Appointed Professionals Advisory Committee (APAC) – Julia Rudnick  
Closure on the reclassification of appointed titles and positions. Summer gathering. September 22<sup>nd</sup>-Annual meeting where Pres. Hart will be speaking. The whole university is invited. No RSVP is required. The meeting will start at 3:00PM.
- c. Our SAC representative for APAC, Richard Salazar, noticed common themes among SAC and APAC and asks if their speaker from Office of Institutional Equity can speak at our meeting. We should think about the option of having a joint meeting with APAC in the future.

**VII. Committees: (15 minutes)**

- a. Committees – Request for Chairs – Richard Salazar (5 minutes)
  - i. Chair for Staff Appreciation (Tailgate)
    - 1. Members: Christina, Sheri, Charlotte, and Allyson.
    - 2. Christina Rocha to chair
  - ii. Campus Recreation, Charlotte to represent.
  - iii. Communications, chair is Amy Morris.
  - iv. Emily Krauz (chair and members needed, awards due dates: Nov 1<sup>st</sup> and Mar 1<sup>st</sup>),
    - 1. Suggestion: Can this Committee be led by the Executive Board?
    - 2. UPDATE: Executive Board agrees to lead this Committee for this year.
  - v. No chair needed for Employee Recognition, coordinator, Grace Aranda to represent Staff Advisory Council.
    - 1. ERC has their own budget for the event.
    - 2. Each group level has their own nominations for their award.
- b. Crossroads Conference – venue selection and visits. May 2015
- c. Special Committees
  - i. Marketing – Allyson McAdams, Chair (5 minutes)
    - 1. New Logo for UA Staff Advisory Council – VOTE. Motion to approve: **APPROVED**.
    - 2. Communications work with Chair for Ads on Master calendar
      - a. Richard to lead call with Amy, Melanie, Allyson for Master calendar.

**VIII. Wrap-up – Executive Vice President: (2 minutes)**

- IX. PRESENTATION:** “Leadership: Getting There and Cultivating Morale” by Carla Stoffle, Associate Dean of the College of Social & Behavioral Sciences (60 minutes)

**X. Adjournment**

**ANNOUNCEMENT:** The next General Meeting will be Tuesday, October 7<sup>th</sup>, 2014, in the Jim Click Hall of Champions. Dr. Celestino Fernandez (Professor in the UA School of Sociology) will be presenting research on “Pursuing and Finding Happiness.” Dr. Fernandez is an engaging and fun speaker. He was the first speaker in the “Happiness” Downtown Lecture Series of 2013. Don’t miss it!