



Staff Advisory Council

**General Meeting Minutes  
Tuesday, June 3, 2014  
SUMC, Ventana Room (4<sup>th</sup> floor)**

- I. **Call to order - Melanie** at 3:05 pm
- II. **Roll Call - Attendance Sheet** passed around by Karen
- III. **Approval of May Meeting Minutes** – Melanie asked for any revisions to the minutes, none were suggested. Sheri motioned to approve the May meeting minutes, Christina seconded, all in favor.
- IV. **New Business** – Melanie invited Prickly Pear to show some items for promotions and SAC council gifts/nametags. Representative from Prickly Pear (Jennifer) passed around examples of items. Catalog online at [www.pricklypearpromos.com](http://www.pricklypearpromos.com).
- V. **SAC President Updates**
  - a. Strategic Planning Budget Advisory Committee (SPBAC) – Melanie – no more SPBAC meetings for this fiscal year. Next year SPBAC will have a new format. An increase in undergrad and grad level graduation rates was reported during the meeting.
  - b. Shared Governance – Melanie – New chair will be in place for this coming year. Commencement was discussed and feedback from the event attendees was discussed at the meeting. New director of research was introduced during the meeting. The smoke free policy is slated to go into effect very soon. The parental leave act has no real date to be implemented; the costs associated with the program were discussed.
- VI. **SAC Liaison Updates**
  - a. Appointed Professional Advisory Council (APAC) – Julia – APAC will have some transitions in their leadership positions.
  - b. Human Resources – Loretta – Classified staff pay schedule for pay grades 13 and 14 were updated to lower the minimum level of the ranges available. There will also be a 3 session series on social media available this summer. Each session will have 100 slots available and the invite will be sent out sometime next week (<http://www.hr.arizona.edu/pds/socialmedia2014>)
  - c. UA South SAC – no update, not present
- VII. **Treasurer's Report – Robby** – Treasurer report passed around by Robby and is shown below:

**SAC Treasurer's Report 06/03/2014**

2113130 - Current Balance Available:	\$3,991.00
2113300 - Current Balance	\$1,805.00

Available:  
 2253700 - Current Balance  
 Available: \$0.00  
 5595000 - Current Balance  
 Available: \$773.00

2378100 - SAC Conference  
 Account:

Beginning Balance from 2012-2013:	(\$2,125.00)	(To be covered by SAC)
Pending Deposit:	\$8,779.26	\$21,039.26
Income:	\$12,260.00	
Expenses:	\$212.43	19,830.92
Pending Expenses: **	\$9,992.52	
Encumbrances:	\$9,625.97	
Pending Current Balance Available: ***	\$1,208.34	

\*\*\*Does not include income from RegOnline for May

\*\* (Westpress/Cheri's/Westward Look Additional)

Submitted by: Robby Pearson  
 Interim Treasurer

**VIII. Committee Reports**

1. Activities – no current updates
2. Communication – Karen -
  - i. Agendas and meeting minutes are current on website.
3. Conference –Sheri
  - i. Conference was a success and well-attended (211+).
  - ii. Committee this week to finalize survey questions which will lead to access to the certificate; and email going out to those who attended.
  - iii. Finances look very good and we believe we are close if not over the monies received -- we may break even.
  - iv. Timeline, notebook and Dropbox will be ready for the July 2015 retreat!

4. Emily Krauz Staff Endowment Fund – Marge – Robby in the process of getting reimbursements to awardees
5. Employee Recognition - Janet not present
6. Legislative – Grace and Charlotte not present
7. Membership/Liaisons – Melanie – Please advocate for us whenever possible.
8. Tri-University Classified Staff Executive Board – Melanie – no new updates

## **IX. University Committees**

1. Bright Ideas Committee –Christina
  - i. Forwarding name change recommendations.
2. Campus Emergency Response Team Committee (CERT) - Richard
  - i. Spring meeting initially set for May 28th was postponed. The new date yet to be announced.
3. Campus Recreation Advisory Council – Charlotte not present
4. Cats in the Community Day Committee - Robby - No updates
5. Commission on the Status of Women (CSW) – Charlotte not present. Sheri thanked them for their monetary contribution to the crossroads conference.
6. Employee Emergency Fund – Melanie – One request is in, no further information.
7. Faculty Senate – Richard
  - i. Gloria attending meeting and will update us during the meeting
8. Life and Work Connections – Karen – no update. Perhaps contact Karen Jung or Nancy Rogers for information on meetings, ect.
9. Naming Committee – Janet
  - i. Currently no updates
10. Parking and Transportation Advisory Board – Grace not present
11. University Hearing Board – Richard
  - i. Richard attended his first 8 hour long hearing on May 19, 2014. Nothing to report to council regarding hearing
12. UA Retiree Association – Marge – Last meeting was this past week. They are revising the bylaws and still looking for new members. They are also trying to establish a new place to meet.

- X. Wrap-up – Melanie** – Asked the council's opinion of meeting at the SUMC and whether they liked the idea of moving the meetings around to different locations. We may want to determine whether we are being charged for the SUMC room space.

- XI. Adjournment at 4:42 pm** by Melanie